

# Notice of Annual General Meeting of Scana ASA

Notice is hereby given of an annual general meeting of Scana ASA. The general meeting will be held on 29 May, 2024, at 10:00 CEST as a digital meeting (in Norwegian) with electronic voting and no physical attendance for shareholders.

Shareholders wishing to attend the general meeting, are invited to follow this via webcast and cast votes electronically in the meeting. Registration for the General Meeting must be received **no later two days** prior to the meeting, 27 May, 2024, at 16:00 CEST, according to the company's articles of association. Alternatively, shareholders can vote electronically in advance of the meeting or vote by way of using a power of attorney. Please see further information under section "Participation" and guideline for digital attendance available on the company's website.

### The following matters are on the agenda of the meeting:

- 1. Opening of the annual general meeting by the chair
- 2. Creation of list of attending shareholders and proxies
- Appointment of a person to co-sign the minutes of meeting together with the chair
- 4. Approval of notice and agenda
- 5. Approval of annual financial statements and annual report, including allocation of result
- 6. Determination of remuneration to the board, the audit committee, and the nomination committee
- 7. Determination of the auditor's remuneration
- 8. Election of members to the board
- 9. Election of a new nomination committee
- 10. Authorisation for to the board to acquire treasury shares
- 11. Authorisation for the board to issue shares
- 12. Board's report on salaries and other remuneration for executive officers
- 13. Disclosure of corporate governance pursuant to section 3-3b of the Accounting Act

## The shares of the company and the right to vote for shares.

The company's share capital is NOK 452 392 900 divided into 452 392 900 shares each having a par value of NOK 1. There are no limitations for voting rights set out in the articles of association, however, no voting rights may be exercised for the company's own shares (treasury shares) or for shares held by the company's subsidiaries. As per the date hereof, the company holds 6,461 own shares. Each share is entitled to one vote. Pursuant to section 8 of the articles of association and section 5-12 of the Norwegian Public Limited Liability Companies Act, the annual general meeting will be opened and chaired by the chair of the board of directors, or a person appointed by him.

Each shareholder has the right to vote given that their ownership has been entered into the shareholder register, the Norwegian Central Securities Depository (VPS), the <u>fifth</u> business day prior to the day of the general meeting (record date).

Shares held in a nominee account must provide notification to the company <u>no later than two business</u> days before the general meeting (pre-notification) to be eligible to attend and vote at the general meeting, in accordance with the Public Limited Companies Act § 5-3.

### The shareholders' rights

A shareholder cannot demand that new items are added to the agenda when the deadline for such request has expired, cf. section 5-11 second sentence of the Norwegian Public Limited Liability Companies Act. A shareholder has the right to make proposals for a resolution regarding the items which will be considered by the general meeting.

A shareholder has the right to require board members and the general manager to provide necessary information to the general meeting that may affect the consideration of:

- 1. items which have been presented to the shareholders for decision; and
- the company's financial position, including information on other companies in which the company participates, and other items to be considered at the general meeting, unless the information requested may not be disclosed without causing disproportionate damage to the company.

If additional information is necessary, and an answer cannot be given at the general meeting, a written answer shall be prepared within two weeks from the date of the general meeting. Such answer shall be available to the shareholders at the company's premises and be sent to shareholders requesting the information. If the answer is considered material for evaluation of the circumstances mentioned in the previous paragraph, the answer should be sent to all shareholders with known address.

#### **Participation**

The general meeting will be held as a digital meeting via Microsoft Teams. The deadline for registration is by 27 May 2024 at 16:00 CEST, according to

the company's articles of association. The shareholder should send an email to ir@scana.no to register for the general meeting.

By participating online via Microsoft teams shareholders can vote on each agenda item, submit written questions in the "Q&A" section as well as follow live webcast (in Norwegian). Note that it will not be possible to log on to the meeting after it has started. We therefore encourage shareholders to log in well in advance of the general meeting. The general meeting is open for login 30 minutes before start-up. Please note that you must have internet access throughout the entire meeting.

Secure identification of shareholders will be done using the PIN code and reference number listed on the attached form or on the shareholder's account in VPS Investor Services. All shareholders registered in VPS (Central Securities Depository) will be assigned their own unique reference number by the VPS system for use in the general meeting. These reference numbers are accessible via VPS Investor Services. Please log in to Investor Services, select Events, and then General Meeting. Click on the ISIN, and you will be able to view your unique reference number (Ref. No.).

All VPS directly registered shareholders have access to Investor Services either via <u>https://investor.vps.no/</u> or internet banking. Please contact your account manager if you lack access.

More information and guideline regarding digital participation via Microsoft Teams is available on <u>www.scana.no.</u>

## Voting prior to the general meeting

Instead of participating online, shareholders may prior to the annual general meeting vote in advance electronically on each agenda item via "Investortjenester" (Investor services) (PIN code and reference number from this notice of annual general meeting is required). Advance voting must be submitted by 27 May 2024 at 16:00 (CEST). Up until the deadline, votes already cast may be changed or withdrawn.

Shareholders who wish to vote at the annual general meeting by using a proxy can submit this via the email ir@scana.no or via "Investortjenester" (VPS Investor services), or by completing and returning the enclosed proxy form scanned by email to genf@dhb.no, or alternatively by post to DNB Bank ASA, Registrar's Department, P.O. Box 1600 Sentrum, 0021 Oslo, Norway. The proxy form must be received no later than 27 May, 2024, at 16:00 (CEST).

Proxy with or without voting instructions can, if desirable, be given to the Chair of the Board of directors, Gunnar Winther Eliassen, or the person he appoints. Form for proxy, with further instructions is attached to this notice.

Shareholders that choose to log in to the digital meeting via Microsoft Teams even if they have voted in advance or given a proxy, with or without voting instructions, will not have the opportunity to vote on the items.

### Electronic Investor Information and change of address.

Scana ASA urges shareholders to receive investor messages from the Norwegian Central Securities Depository (Euronext VPS) electronically, both from an environmental and cost perspective. To receive investor information electronically, including invitations to general meetings and change of address, visit your online bank or https://investor.vps.no/ (log in via myVPS in the top-right corner).

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An English version and the following documents will be available on www.scana.com:

- this notice and the enclosed form for proxy
- the board of directors' proposed resolutions for the general meeting for the items listed above
- Guideline for online participation

Any shareholder who wants to receive a copy of the documents can send an email to <u>ir@scana.no</u>.

8 May, 2024 Scana ASA The board of directors

Enclosure: Notice of attendance/proxy



# **Notice of Annual General Meeting**

The general meeting of Scana ASA will be held as a digital meeting on

29 May, 2024 at 10:00 CEST.

PIN code:

Ref no:

The shareholder is registered with the following amount of shares and may vote for:

## **IMPORTANT MESSAGE**

The general meeting will be held as a digital meeting only with no physical attendance for shareholders. Please send registration request to ir@scana.no for registration before deadline 27 May, 2024 16:00 CEST. You will then receive a Teams invitation to attend the general meeting.

You must identify yourself using the reference number and PIN code from VPS that you will find in Investor Services (Corporate Actions – General Meeting – ISIN) or sent you by post (for shareholders who have not registered for electronic reception).

On the company's web page <u>https://www.scana.no</u> you will find an online guide describing how you as a shareholder can participate at the digital annual general meeting.

Deadline for registration of advance votes, proxies and instructions: 27 May, 2024 at 16:00 CEST

#### Advance votes

The Company accepts advance voting for the general meeting. Advance votes must be submitted electronically, via the Company's ir@scana.no (use ref and pin code above) or through VPS Investor Services. Choose Corporate Actions - General Meeting, click on ISIN. Advance votes can be amended or withdrawn at any point before the registration deadline.

### Participation

The general meeting will be held digitally, and it will not be possible to attend in person. Pre-registration is required to participate. Please see the separate guideline for information on how to participate on first page. Shareholders must be logged on before the meeting starts. We therefore encourage shareholders to log on in due time. Note that if you are not logged in before the general meeting starts, you will not be able to attend. Log in starts 30 minutes before.

Please note that shareholders who do not wish to participate online or vote in advance have the opportunity to grant a proxy to another person. Information on how this can be done follows below:

## Proxy without voting instructions

If you are unable to attend the general meeting, this proxy may be used by a person authorised by you, or you may send the proxy without naming the proxy holder. If you send the proxy without naming the proxy holder, the proxy will be given to the chair of the board of directors, or an individual authorised by him.

PIN code:

Ref no:

The proxy form must be received no later than 16:00 CEST on 27 May 2024.

The proxy should be submitted electronically to ir@scana.no per email or through VPS Investor Services. You may also send the proxy by e-mail: <u>genf@dhb.no</u> or by post to DNB Bank ASA, Registrar's Department, P.O.Box 1600 Sentrum, 0021 Oslo, Norway. If the shareholder is a company, the company's certificate of registration must be attached to the proxy. The proxy form must be dated and signed in order to be valid.

The undersigned (name of person or company) \_\_\_\_\_ hereby grants (tick one of the two):

the chair of the board of directors (or a person authorised by him), or

Name of proxy holder (in capital letters)

a proxy to attend and vote my/our shares at the general meeting of Scana ASA on 29 May 2024.

Place	Date	Shareholder's signature (person or authorised company signature)
		(Only for granting a proxy)

With regard to rights of attendance and voting, reference is made to the Norwegian Public Limited Liability Companies Act, in particular Chapter 5.



# Proxy with voting instructions PIN code: Ref no:

If you are unable to attend the digital general meeting, you may use this proxy form to give voting instructions. It is also possible to cast votes in advance, see separate section above. You may grant a proxy with voting instructions to a person authorised by you, or you may send the proxy without naming the proxy holder, in which case the proxy will be deemed to have been given to the chair of the board of directors or a person authorised by him.

The proxy form must be received by DNB Bank ASA, Registrar's Department, no later than 16:00 CEST on 27 May 2024.

Proxies with voting instructions to chair of the Board of Directors shall be sent by e-mail: genf@dnb.no (scanned form) or by post to DNB Bank ASA, Registrar's Department, P.O.Box 1600 Sentrum, 0021 Oslo, Norway. If the shareholder is a company, the company's certificate of registration must be attached to the proxy.

Proxies with voting instructions must be dated and signed to be valid.

### The undersigned (name of person or company)

hereby grants the chair of the Board of Directors (or a person authorised by him) a proxy to attend and vote my/our shares at the general meeting of Scana ASA on May 29, 2024.

The votes shall be exercised in accordance with the instructions below. Please note that if any items below are not voted on (left blank); this will be deemed to be an instruction to vote "for" the proposals in the notice. However, if any motions are made from the floor, in addition to or replacement of, the proposals in the notice, the proxy holder may vote or abstain from voting at his discretion. In such case, the proxy holder will vote on the basis of his reasonable understanding of the motion. The same applies if there is any doubt as to how the instructions should be understood. Where no such reasonable interpretation is possible, the proxy holder may abstain from voting.

Agenda Annual General Meeting 2024	For	Against	Abstention
1. Opening of the annual general meeting by the chair		No voting	No voting
2. Creation of list of attending shareholders and proxies	No voting	No voting	No voting
3. Appointment of a person to co-sign the minutes of meeting together with the chair			
4. Approval of notice and agenda			
5. Approval of annual financial statements and annual report, including allocation of earnings			
6. Determination of remuneration to the board, the audit committee, and the nomination committee			
7. Determination of the auditor's remuneration			
8. Election of board members			
9. Election of a new nomination committee			
10. Authorisation for to the board to acquire treasury shares			
11. Authorisation for the board to issue shares.			
12. Board's report on salaries and other remuneration for executive officers			
13. Disclosure of corporate governance pursuant to section 3-3b of the Accounting Act	No voting	No voting	No voting

Place

Date

Shareholder's signature (person or authorised company signature) (Only for granting proxy with voting instructions)

With regard to rights of attendance and voting, reference is made to the Norwegian Public Limited Liability Companies Act, in particular Chapter 5.